



Office: (877) 727-6800 Fax: (877) 870-4890
Tech support (24/7): support@antechimagingervices.com

HOW TO CHANGE YOUR USER INFORMATION ON AIS (Adding or deactivating practitioners must be done by tech support.)

- 1) **Log in** to www.antechimagingervices.com by entering your Username and Password in the upper right-hand corner fields and clicking Go.

Username Password GO
forgot password

- 2) Go to User Setup, then User Setup Search if logged in as the general account. Scroll down to the bottom and click Search.

Type: DarkHorse Representative, DarkHorse Administrator, General Practitioner, Image Lab Technician

First Name Last Name

User Name

Organization Name Email Address

Phone No. Fax No.

Specialty (for Vet Specialists): AAHA Certification, Cardiology, Cardiology with Verbal, Clinical Pathology

Search On Address

Street Address (line 1) Street Address (line2) City State/Province (if in U.S. or Canada)

County Zip Code

Search

Add Users:

If logged in as an individual user, you will click User Setup, then User Setup again, to access your own information only.

- 3) The general login will give you a list of users at your organization. Click on the name you would like to edit. This will take you to the User Setup page for the actual user. If you scroll down to the bottom of the page, you can change the username, password and contact information.

Use associated organization email address

tttestalot@somehospital.com *

Pager Email

AIS-PennHIP Member Number

AIS-PennHIP Distractor Number

User Name

test12

Password

Save Changes

As always, please don't hesitate to contact AIS at 877-727-6800 or support@antechimagingervices.com if you have any questions or need further assistance.